

Here are the instructions on how to apply to become a member of the North Alabama Zoological Society's Advisory Board:

## 1. Prepare Your Application Packet:

- **Resume:** Include your up-to-date resume detailing your professional experience, skills, and any relevant volunteer work.
- **Cover Sheet:** Your cover sheet should clearly state your name, contact information, and your reasons for wanting to join the Advisory Board.
- Application Form: Complete the <u>official application form</u>. This form may include your personal
  details, your interest in the zoological society, and how you believe you can contribute to the board.

## 2. Optional Endorsement Letter:

 You may include an endorsement letter from a community leader or the highest-ranking local authority at your place of employment. This letter should attest to your leadership qualities, commitment to community service, or any specific contributions that make you a suitable candidate for the board.

### 3. Submission of Application:

- Compile your resume, cover sheet, completed application, and optional endorsement letter into a single packet.
- Submit this packet to the North Alabama Zoological Society's Governance Committee for review by email to: <a href="mailto:boardapps@NALZS.org">boardapps@NALZS.org</a>.

#### 4. Review and Selection Process:

- The Governance Committee will review all submitted application packets. Applications that include an endorsement letter may be fast-tracked by potentially waiving the interview requirement.
- Successful applicants will be shortlisted and presented to the general board for voting.

# 5. Advisory Board Placement:

• If approved by the general board, you will be placed on the Advisory Board. Members of the Advisory Board have the opportunity to be considered for future positions on the General Board based on their contributions and performance.

## 6. Next Steps:

 Await communication from the Governance Committee regarding the status of your application. If selected, you will receive further instructions on your role and responsibilities as a member of the Advisory Board.

By following these steps, you can effectively present yourself as a strong candidate for the North Alabama Zoological Society's Advisory Board. Good luck!



